

**MINUTES OF  
WHITTEMORE-PRESCOTT AREA SCHOOLS  
MEETING HELD ON June 08, 2020**

**LYNN MERVYN, SECRETARY**

**REGULAR MEETING**

President Prescott called the meeting to order at 7:00 p.m.

Present: Horn, Mason, Mervyn, Prescott, Reeve, Wilson

Absent: Phinney

Motion by Reeve, support by Horn, to approve the minutes of the regular meeting of May 11, 2020 as present. Roll Call Vote: Mason: Aye, Mervyn: Aye, Phinney: Absent, Prescott: Aye, Reeve: Aye, Wilson: Aye, Horn: Aye. Ayes: All, Nays: None. Motion passed 6-0.

Motion by Mason, support by Horn, to make the following change to the agenda; under VI. Financial Reports A. Accounts Payable General Fund change to \$62,188.40, XII. New Business Action Items add I. Accept Resignation JH Girls Basketball Coach, Jayme Nickell, J. Accept Resignation Assistant Football Coach, Dave Schneider, Approve Hiring Girls Varsity Basketball Coach, Sarah Gibson, and L. Approve Business Manager Unused Vacation Pay Annually and approve the agenda as amended. Roll Call Vote: Phinney: Absent, Prescott: Aye, Reeve: Aye, Wilson: Aye, Horn: Aye, Mason: Aye, Mervyn: Aye. Ayes: All, Nays: None. Motion passed 6-0.

Motion by Horn, support by Wilson, to approve the General Fund bills in the amount of, \$62,188.40 as presented. Roll Call Vote: Mervyn: Aye, Phinney: Absent, Prescott: Aye, Reeve: Aye, Wilson: Aye, Horn: Aye, Mason: Aye. Ayes: All, Nays: None. Motion passed 6-0.

During Citizen's Recognition, agenda items only Athletic Director Mrs. Mervyn voiced her support of paying spring sport coaches.

Mrs. Phinney joined the meeting via phone.

Mr. Reeve said the Personnel Committee met on May 29<sup>th</sup> to discuss the staff reductions for 2020-2021 in anticipation of funding cuts due to Covid-19.

There was no old business to discuss.

There was no board correspondence.

During new business discussion items, Superintendent Perrera supports and recommends the board approve staff reductions for the 2020-2021 school year at the July 2020 regular board meeting. Mr. Perrera explained the business manager is not always able to use all vacation days and recommends paying the business manager for unused vacation days on an annual basis. Mr. Perrera informed the board he had a meeting with administrators and key stakeholders to discuss face-to-face return to school in the fall.

Motion by Reeve, support by Mervyn, to accept the letter of resignation from JSH Principal, Bunny Miller, effective June 30, 2020. Roll Call Vote: Horn: Aye, Mason: Aye, Mervyn: Aye, Phinney: Aye, Prescott: Aye, Reeve: Aye, Wilson: Aye. Ayes: All, Nays: None. Motion passed 7-0.

Motion by Reeve, support by Horn, to approve contract JSH Principal, Clinton Miller. Mrs. Mervyn commented she just wants to make sure policy and contract were followed when assigning position of administrators. Superintendent assured her it was. Roll Call Vote: Mason: Aye, Mervyn: Aye, Phinney: Aye, Prescott: Aye, Reeve: Aye, Wilson: Aye, Horn: Aye. Ayes: All, Nays: None. Motion passed 7-0.

Motion by Reeve, support by Horn, to approve the Elementary Principal/Special Education Supervisor Contract, Hannah Wanks. Roll Call Vote: Phinney: Aye, Prescott: Aye, Reeve: Aye, Wilson: Aye, Horn: Aye, Mason: Aye, Mervyn: Aye. Ayes: All, Nays: None. Motion passed 7-0.

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Motion by Reeve, support by Wilson, to approve the schedule b payments as recommended; four day pay for spring coaches, testing coordinator's seventy-five percent now twenty-five percent in the fall, and the rest as submitted by building administrators. Roll Call Vote: Wilson: Aye, Horn: Aye, Mason: Aye, Mervyn: Nay, Phinney: Aye, Prescott: Aye, Reeve: Aye. Ayes: All, Nays: None. Motion passed 6-1.

Motion by Reeve, support by Horn, to approve the administrative contract renewals for Kim Clemens, Suzie Hall, Jason Melkus, Anne Mervyn and Gordon Seyler, contracts 2020-2021 through 2021-2022. Roll Call Vote: Reeve: Aye, Prescott: Aye, Phinney: Aye, Mervyn: Aye, Mason: Aye, Horn: Aye, Wilson: Aye. Ayes: All, Nays: None. Motion passed 7-0.

Motion by Reeve, support by Mason, to approve the contractor recommendations for City Glass Shop \$154,405 and Irwin Seating \$41,188 bond projects. Roll Call Vote: Horn: Aye, Mason: Aye, Mervyn: Aye, Prescott: Aye, Phinney: Aye, Reeve: Aye, Wilson: Aye. Ayes: All, Nays: None. Motion passed 7-0.

Motion by Mervyn, support by Reeve, to approve the 2020-2021 MHSAA Membership. Roll Call Vote: Wilson: Aye, Reeve: Aye, Prescott: Aye, Phinney: Aye, Mervyn: Aye, Mason: Aye, Horn: Aye. Ayes: All, Nays: None. Motion passed 7-0.

Motion by Reeve, support by Horn, to approve the first reading of the 2020-2021 Athletic handbook as presented by Mrs. Mervyn. Roll Call Vote: Horn: Aye, Mason: Aye, Mervyn: Aye, Phinney: Aye, Prescott: Aye, Reeve: Aye, Wilson: Aye. Ayes: All, Nays: None. Motion passed 7-0.

Motion by Reeve, support by Wilson, to accept the letter of resignation from JH Girls Basketball Coach, Jayme Nickell. Roll Call Vote: Mason: Aye, Mervyn: Aye, Phinney: Aye, Prescott: Aye, Reeve: Aye, Wilson: Aye, Horn: Aye. Ayes: All, Nays: None. Motion passed 7-0.

Motion by Reeve, support by Horn, to accept the letter of resignation from Assistant Varsity Football Coach, Dave Schneider. Roll Call Vote: Mervyn: Aye, Phinney: Aye, Prescott: Aye, Reeve: Aye, Wilson: Aye, Horn: Aye, Mason: Aye. Ayes: All, Nays: None. Motion passed 7-0.

Motion by Reeve, support by Wilson, to approve hiring Varsity Girls Basketball Coach, Sarah Gibson. Roll Call Vote: Prescott: Aye, Reeve: Aye, Wilson: Aye, Horn: Aye, Mason: Aye, Mervyn: Aye, Phinney: Aye. Ayes: All, Nays: None. Motion passed 7-0.

Motion by Reeve, support by Mervyn, to approve paying the business manager for unused vacation days on an annual basis. Roll Call Vote: Horn: Aye, Mason: Aye, Mervyn: Aye, Phinney: Aye, Prescott: Aye, Reeve: Aye, Wilson: Aye. Ayes: All, Nays: None. Motion passed 7-0.

Superintendent Perrera updated the board on bond projects underway throughout the district, the need to continue the meetings to discuss plans for face-to-face return to school and filing deadlines with the county clerk's office for upcoming open board seats.

Mrs. Miller updated the board on the graduates in the newspaper, summer school, and thanked Jason Sales for the great video of the staff wave.

Mr. Miller updated the board on the creative ideas for summer programs for the Elementary students and thanked Mr. Sales for the many hours of creating the video on our webpage.

Athletic Director, Anne Mervyn updated the board on the new Covid-19 safety guidelines from MHSAA that must be followed to play sports.

During board comments, Mr. Horn and Mrs. Prescott thanked Mrs. Miller for going above and beyond your duties; you will be missed. Mrs. Mason asked Mr. Perrera about the progress on the property on Rifle River Trail. Mr. Perrera said he would follow

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up and get back to the board. President Prescott thanked the staff for all they have done during the difficult time and hopes we never have to go through this again.

Mrs. Fegan gave the IRESA report commending the board for staying positive during all the changes from Covid19. Mrs. Fegan said the Superintendent vacancy in December has been re-posted.

During citizens' recognition, Trisha Briggs said she believes it is going to be a challenge for one administrator to do the job of Elementary Principal and Special Education Director. The board said they are confident that Mrs. Wanks will do a good job and have informed her to reach out for help when needed. Mrs. Gawne updated the board on the weekly produce boxes for families and said she is working along with Mrs. Gohl on dairy boxes to begin soon. Mr. Crainer thanked Mrs. Miller for her years of service and welcomed Mr. Miller to the JSH building. Mrs. Prescott shared the new board goals are posted in the boardroom. Mrs. Miller read her letter of retirement to the board.

President Prescott declared the agenda is complete meeting adjourned at 8:40 p.m.

Respectfully submitted,

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Lynn Mervyn, Secretary